



ALEXANDRIA NICHOLE A. QUE

CAREER OBJECTIVE

Obtain a responsible career opportunity that will allow me to fully utilize my training and skills while also making a significant contribution to the company's success.

EDUCATIONAL ATTAINMENT

ISHRM School System

Habay, Bacoor, Cavite

Bachelor of Science in Hotel and Restaurant Management|
June 2015 - April 2019

WORK EXPERIENCE

Lead Llama

Real Estate Cold Caller

May 2022 - September 2022 (Worked in graveyard shift)

- Doing an outbound calls to home owners to different areas if they have plans of selling their properties, such as house and vacant lands and we will give the information provided by the home owners to our acquisition team.
- The tool that we used was call tools.


Majorel Alabang

Customer Service Representative

November 2020 - March 2022

- Handle complaints, provide appropriate solutions and alternatives within the time limits, and follow up to ensure resolution.
- Assist with placement of orders, refunds, or exchanges.
- The accounts that I handled were Amazon Retail and Booking.com using TED and PEGA tools.
- Worked in graveyard shifts.

CONTACT ME AT

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SKILLS SUMMARY

- Taking Responsibility
- Clear Communication Skills
- Effective Listening
- Positive Attitude