

# AMANDA ISABEL SYKAT

## EDUCATION

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### **Wellspring Christian Family Schools, USA**

07/2020 – Present

Consistent Academic Excellence Awardee

### **Life Academy International, Philippines**

07/2017 – 07/2020

Consistent Academic Excellence Awardee

### **Domuschola International School, Philippines**

08/2014-07/2017

Consistent Academic Excellence Awardee

### **Saint Paul College of Pasig, Philippines**

06/2008-03/2014

Consistent Academic Excellence Awardee



## PROFILE

Diligent  
Efficient  
Honest  
Multi-Tasker  
Team Player  
Great Attention to Detail  
Proven Ability to Consistently Meet Deadlines

## CONTACT

PHONE:  
+63-977-394-2190

EMAIL:  
[amandaisabel1218@gmail.com](mailto:amandaisabel1218@gmail.com)

## HOBBIES

Cooks  
Bakes  
Plays Guitar and Piano  
Sings

## WORK EXPERIENCE

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### **Website Developer**

2019–Present

- Developed a website for The Coconut Club Ph, a flourishing business that sells high quality coconut pies
- Developed a website for Cookies by Isa, my cookie business

### **Freelance Virtual Assistant**

01/2021–Present

- Research and tagging of keywords for SEO purposes
- Currently writes blog posts for an influencer based in the US
- Email, social media management; marketing, research, and transcription

### **Business Owner**

04/2020–Present

- Currently bakes cookies on the side on a per order basis. Average is 20 dozens per week