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|  |  | angelica joy singgo  *Accounting Officer* |
| Committed to accuracy, integrity, and confidentiality in all financial matters. Seeking an opportunity to leverage my expertise and contribute to the financial success of the company as an Accounting Officer.  *I hold the belief that making a living should be synonymous to enjoying life.* Contact 📞 0908-182-8558  ✉️ [ajyrigansinggo@gmail.com](mailto:ajyrigansinggo@gmail.com) 🏠 1806 B Sandejas St. Pasay City achievements Civil Service Professional Eligible (Rate: 84.02%, March 2023) Most Improved Employee (2023 personal info Birth date: April 5, 1997 Civil Status: Single Religion: Born Again Height: 5`0 Mother: Anita Y. Singgo Father: Joseph Singgo Hobbies: Singing, Hiking, anime |  | WORK EXPERIENCEAccounting Officer / Logistics Officer Holma Philippines Inc. April 1, 2022 – Present   * Accounting Officer - account receivables, invoicing DR, S.I, OR * Logistics officer – catering deliveries to clients such as S&R, SM, Landers, Robinsons and others stores nationwide * Warehouse Supervisor - inventory management * Sales - online/phone inquiries, handling orders on Lazada, Shopee, Zalora accounts.  Budget Officer Multimedia Exponents Inc. December 2019 – March 2020  Approve purchases based on event budget, processing wages for event manpower, Sukli-Collector during field events Employee Relations Officer Interactive Multipurpose Cooperative July 2019– December 2019 Serving NTEs, company liaison assigned to a client head office.   Service Crew (Working Student) Jollibee Food Corporation Makati Ave and Bautista branch March 2016–June 2018 Cashier, Dining, Pantry EDUCATIONPhilippine Christian University **Bachelor of Science in Business Administration major in Financial Management** June 2016 to March 2019Junior Financial Executives Office – VP for Membership and Documentation Most Outstanding JFINEX Officer Manuel V. Gallego Foundation Colleges **Bachelor of Science in Accountancy** Kapitan Pepe, Cabanatuan City, Nueva EcijaA.Y 2014 to 2015Dean`s Lister Aritao National High School Poblacion Aritao, Nueva VizcayaS.Y 2010 - 20149th Honorable Mention Bone North Integrated School Bone North Aritao, Nueva VizcayaS.Y 2004 – 2010Commendable |