

ASHER DIANNE M. SAGUIBAL

MEDICAL VIRTUAL ASSISTANT



SUMMARY

Dedicated Registered Nurse transitioning to a remote role as a Medical Virtual Assistant. Skilled in managing patient records, scheduling appointments, and handling confidential information with discretion. Proficient in medical terminology and adept at coordinating with healthcare providers to ensure seamless patient care. Eager to support US-based healthcare providers by streamlining administrative tasks to enhance patient care and operational workflow.

CONTACT

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- La Trinidad, Benguet, CAR, Philippines

EDUCATION

BENGUET STATE UNIVERSITY
2018-2022

Bachelor of Science in Nursing

RELEVANT SKILLS

Accurate Data Entry

Effective and Professional
Communication Skills with other
healthcare workers

Therapeutic Communication Skills to
patients and their family

Upholding patient dignity, confidentiality,
and professional standards.

Providing emotional support and
building trust with patients and families.

WORK EXPERIENCE

STAFF NURSE | CORDILLERA HOSPITAL OF THE DIVINE GRACE
2025 -2026

- Providing direct, high-quality patient care in hospitals, clinics, and care facilities
- Assessing patient conditions, administering medication and treatments, operating medical equipment, monitoring vital signs, and educating patients and families
- Collaborate with multidisciplinary teams, maintain records, and ensure patient safety.
- Systematic recording of patient assessments, interventions, and outcomes to ensure continuity of care, legal protection, and accurate reimbursement.

OPERATING ROOM STAFF NURSE | THE MEDICAL CITY CLARK
2023 -2024

- Provide patients with perioperative care in procedure, operating, and recovery rooms
- Ensure that the operating room runs smoothly and is stocked with all necessary surgical supplies and equipment
- Develop and implement care plans for surgical patients
- Assist in the maintenance and storage of surgical equipment
- Evaluate surgical patients prior to surgery and in postoperative phases
- Communicate with patients and other healthcare professionals to ensure continuity of postoperative care

REFERENCES

FAYTH MAE SUMAYAO
Staff Nurse | TMC-Clark

- 09302697538
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FRENELYN VICENTE
Staff Nurse | CHDG

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