





Belinda Mayo

**VIRTUAL ASSISTANT
LEAD GENERATION
FACEBOOK ADS MARKETER**

CONTACT

 +63 9150695073

 belmayo2515@gmail.com

 Marikina City, Philippines

ABOUT ME

I am an enthusiastic, self-motivated, reliable, responsible, and hard-working person. I can handle multiple tasks daily. I use a creative approach to problem-solving. I am a dependable person who is great at time management. I am always energetic and eager to learn new skills.

CORE SKILLS

Lead Generation
Web Research
Data Entry
Email Marketing
Facebook Ads Marketer
Social Media Management

EDUCATION

Francisco P. Felix Memorial
National High School

National College of Business
and Arts
BS Marketing

WORK EXPERIENCE

**Lead Generation
2019 - 2020**

I gather information about the target prospect of the company.

**Social Media Manager
2020 - 2021**

Creating content and basic graphic.

**Facebook Ads Marketer
2020 - 2021**

Setting Facebook ads campaign.