

CATHERINE V. OLITOQUIT

Product Researcher

“Turning Insights into Impact”

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OBJECTIVE

Seeking an entry-level position as a Product Researcher, where I can leverage my strong analytical skills, passion for market trends, and commitment to driving data-driven product development. Eager to contribute to a dynamic team and further develop my research and product management expertise in a fast-paced and innovative environment.

WORK EXPERIENCES



- **Intertek Testing & Services Inc.**
Intertek goes beyond testing, inspecting and certifying products; a Total Quality Assurance provider to industries worldwide. Through their global network of state-of-the-art facilities and industry-leading technical expertise Intertek provides innovative and bespoke Assurance, Testing, Inspection and Certification services to customers.

Position: Senior Export Consultant

Address: Unit 2101-A, One Corporate Center, Julia Vargas, Cor. Meralco Ave., Ortigas, Pasig City

Dated: July 17, 2017- May 6, 2022

Success in the Company: Promoted to Senior Export Consultant; An Officer-In-Charge of the Team; Recognized as one of the Best Employees of the Month and a Bayani Awardee of the Year

- ❖ Accountable for accurately inputting and reviewing client's documents to issue a Certificate.
- ❖ Ensuring products conform to relevant standards of client government and company practice.
- ❖ Build working relationships with Technical Support to address client queries.



- **Cargo Worthy Freight Services Inc.**
An international freight forwarding company established last June 2003. The founders saw the need for a forwarding company that can provide simplified, cost and service efficient, and well-organized multimodal logistic solutions to clients. The Company is an NVOCC multi-modal logistics and freight forwarding company.

Position: Import Documentation Staff

Address: 4th Flr. 1st Life Center 174 Salcedo St. Legazpi Village Makati City

Dated: January 18, 2016- July 14, 2017

Success in the Company: Improving operational efficiency and customer satisfaction.

- ❖ Preparation of documents to move goods efficiently through import procedures.
- ❖ Reviews on documents such as manifest and bill of lading to ensure shipping, handling, storage charges, and customs fees are billed correctly.
- ❖ Handles inbound and outbound calls.

TRAINING COURSE & SEMINARS ATTENDED

- **Amazon Retail Online Arbitrage and Store Management**
Paid Online Course by John Jynell Motilla and Anita Roceta
October 2023

- ***NATIONAL LEADERSHIP PROGRAM (EL LIDERATO 2014: 1st Philippine Leadership Masters Challenge)***
CWC, Pili, Camarines Sur, Philippines
December 19-21, 2014
- ***The Customs Brokers Profession In The Integration Of The Industry's Latest Trends And Developments***
Seminar on Customs Updates
EMMC, Mariners' Polytechnic Colleges, Naga City
October 12, 2012

SKILLS

- Knowledge in Keapa Graph, Sourcing and Filtering
- Product Knowledge and Sourcing
- International Trade Knowledge
- Import and Export Documentation
- Import and Export Compliance
- Language Proficiency
- Excellent Attention to Detail
- Strong Analytical and Problem-solving
- Organizational and Time Management
- Customer Service

EDUCATIONAL ATTAINMENT

Tertiary

Bachelor of Science in Customs Administration Mariners' Polytechnic Colleges
Panganiban Drive, Naga City June 2011- March 2015

Secondary

Camarines Sur National High School
Peñafrancia Avenue, Naga City June 2007 – April 2011

HONORS AND AWARDS

- **Mariners' Skills Olympics 2015 - Quiz Bee Competition (1st Place)**, February 23, 2015, Mariners' Polytechnic Colleges, Naga City
- **Essay Writing Competition (2nd Place)**, “**Forging Limitless ADUANA Connections Across Intellectual Diversities**”, December 2014, Mariners' Polytechnic Colleges, Naga City
- **Academic Award (1st Honors)** 3rd year College, March 2014, and 4th year College, March 2015, Mariners' Polytechnic Colleges, Naga City
- **Academic Award (2nd Honors)** 2nd year College, March 2013, and 1st year College, March 2012, Mariners' Polytechnic Colleges, Naga City

REFERENCES

John Jynell Motilla
Owner of Your VA Buddy
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Eric Dino
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I hereby certify that the above information is true and correct to my best knowledge and belief.



CATHERINE V. OLITOQUIT

Applicant