

### **ABOUT ME**

A team player and a go-getter. With over 12 years of experience in food and beverage, service industry, well experienced in handling guests concerns. I am always willing and eager to learn. I also found myself as a hardworking and consistent to want i want to achieve, I am also open to ideas and collaboration.

### **EDUCATION**

### **BS IN BUSINESS MANAGEMENT**

University of the East - 2008

#### **HIGHSCHOOL**

Our Lady Of The Pillar Collage - 2004

### CONTACT

+63 954 998 1760 hanzeljoy87@yahoo.com Santo Tomas City Batangas Philippines

## HANZELJOY BABAS

BS BUSINESS MANAGEMENT

#### JOB EXPERIENCE

### OKADA MANILA, MANILA (JAN-JUNE 2019)

Assistant Restaurant Manager

- I made regular budgets to anticipate monthly cash requirements.
- I wrote financial and regulatory reports to incorporate and open new offices.
- I wrote monthly and annual expense forecasts, in addition to all the actions necessary to manage costs according to the budget.
- I manage staff and entire day to day operation of the restaurant.

### IMPERIAL PACIFIC HOTEL- SAIPAN (JAN 2017-2019)

Food and Beverage Department Supervisor

- As part of pre opening team,I worked with spreadsheets, books and sales and purchasing files
- I wrote F&B standard and procedures for the company's handbook.
- Performed trainings for the entire food and beverage staffs.

# CAFFE B ITALIAN BAR AND RESTAURANT, MACAU CHINA (NOV 2012-2016) Restaurant Supervisor

- In charged to the entire team assigning daily tasks.
- Handled guests concerns and resolving complains.
- Assistant to the Manager on duty.