



HILLARY LINDAYAO

Licensed Professional Teacher

☎ 09958351248

✉ lindayaohillary011@gmail.com

📍 Piapi, Daumaguete City,
Negros Oriental

ABOUT ME

Dedicated and results-oriented professional seeking to leverage strong communication skills and teaching background in a challenging customer service role.

EDUCATION

Masters of Arts and Education
Northwest Samar State University

2024-2025

Bachelor of Elementary Education
Negros Oriental State University

2020-2023

EXPERTISE

Communication Proficiency

Problem Solving

Multitasking Efficiency

Client Relationship Management

WORK EXPERIENCE

○ 2022-2024

Customer Service Representative
Infocom, Dumaguete, Philippines

- Provide exceptional customer service to clients through various channels.
- Manage inquiries, resolve issues, and escalate complex cases as needed.
- Collaborate with team members to achieve goals.

○ 2021-2022

English as a Second Language Teacher
Sankie Online English

- Taught grammar and ESL to diverse online learners.
- Create personalized, engaging lessons.
- Boosted students' confidence and language skills.

○ 2022

Volunteer Teacher
San Jose, Bayawan City, Negros Oriental

- Designed and taught lessons for elementary students.
- Mentored students, supporting their academic and personal growth.

LANGUAGE

English

Tagalog

REFERENCES

Ian Rey Adis

Infocom Supervisor

Phone: 09363236172

Email: ww.uia26@gmail.com

Debbie Anne Lasola

Dep-ed Teacher

Phone: 09362239682

Email: lasoladebbianne@gmail.com