

Jayme Paguntalan

OBJECTIVES

I am a diligent and self-driven agent with an extensive experience. Able to focus on work without the need of supervision. Aiming to serve your company at my best.

Expert Skills

Customer Service

Excel

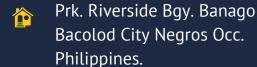
Computer Hardware

Contact





+63 938 328 2299



Education History

DOMINGO LACSON NATIONAL HIGH SCHOOL

- Senior High School Graduate -S.Y. 2020-2021
- PIO and one of the founders of the Kabataan Kontra Droga Organization
- Junior High honor roll

Work Experience

COMPUTER SHOP KEEPER

Gonz Computer Shop/2019- 2020

- Designs the shop and
- secures maintenance
- Resolve software and
- hardware problems

CALL CENTER AGENT

Sunrun Solar/2020-2022

- Customer Service Rep.
- Promoted to a Subject Matter Expert.
- Appointed Case Manager.
- International Battle of the Calls 2nd placer.
- Top Agent of the month for 3 consecutive months.

VIRTUAL ASSISTANT

Jake Ryan Properties, LLC

- Lead Generation
- Comparable Specialist

Details

• Birthdate: March 29, 2001

• Nationality: Filipino

Birthplace: Bacolod City