**Joanne Camille Tan**

[**kawkawbells811@gmail.com**](mailto:kawkawbells811@gmail.com)

**09451042384**

| Objectives: |
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A position as Marketing Officer/Management Trainee or whichever position that I can apply in where I

can make the most of my entrepreneurial education and training in addition to my interpersonal skills to provide the highest level of entrepreneurship.

| Skills: |
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Ability to work under pressure, independent and good teamwork.

Fast learner, highly motivated and voluntarist spirit.

Responsible and high desire to perform well.

Ability to adapt to challenges and task.

High level of curiosity for self-improvement and development.

Have leadership ability, honesty and hope.

Can communicate in English both in oral and written.

| Education: |
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Elementary: St. John’s Institute (SJI) – (2009-2010)

Secondary: San Agustine Bacolod (2010-2011)

Bacolod Christian College (2011-2013)

Alternative Learning System (2013-2014)

Tertiary: Bacolod City College( BS- Entrepreneurship) (April 2018)

| Achievement: |
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Commodity Awardee in Business Plan Implementation

| Seminars: |
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8 Quality Habits for Effectiveness Oct. 10,2015

Communication Truth’s in the Digital AGE: A hand on Workshop March 6,2015

Ten Qualities of English Language Confidence :Seminar Workshop

@Masskara Hall, New Government Center Bacolod City (March 22 & 25, 2015)

**Supervise Business Laboratory at Philippine National Bank (PNB)**

**RMD Department (240hrs)** April 2016

**Business Plan Craft Fair Trade at 888 China Town Square**  February 2018

**License FWD Insurance Agent** February 2022

Work Experience:

**Tech Mahindra**

**Customer Service Representative** Sept. 2018 – February 2019

**PMON Specialist** February 2019– July 2019

**Transcom Bacolod** February 2020- October 2021

Exl Service July 2022 – April 2023