

JUNINA ROXAN M. SABAY

Phase 2 Block 2 Lot 4 Sunshine Homes Sapalibutad, Angeles City

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PROFESSIONAL EXPERIENCES

1. Secondary School Teacher II

Department of Education Division of Angeles City

Promoted

July 28,2023 – present

Secondary School Teacher I

Department of Education Division of Angeles City

August 3, 2020 – July 27, 2023

Job Description:

- Preparation of lesson plans, actions/work plans, instructional materials,
- Preparation of evaluation/assessment tools/rubrics
- Preparation and checking of exercises
- Recording of academic performance results and classroom accomplishments
- Conduct of researches
- Attendance to seminars, workshops and similar programs
- Counseling, mentoring, coaching of students including home visits
- Consultations and conferences with parents
- Performance of coordination activities and recognized community social services
- Participation in the maintenance and improvement of school facilities/equipment
- Provide assistance to other teachers within the learning action cell

2. English as a Second Language Teacher

Teach Book Philippines -

November 2020 – February 2021

Job Description:

- Providing guidance, support, and assistance to Chinese students in learning and improving their English comprehension and communication skills
- Giving out constructive feedback to support students' progress
- Implementing a student-centered learning environment
- Integrating various strategies effective and suitable to students' needs and learning styles

3. English as a Second Language Teacher

Acadsoc -

March 2020 – October 2020

Job Description:

- Delivering top-quality instruction and foster supportive online learning environment to Chinese students from kids to adults
- Providing necessary feedback to ensure students' progress
- Establishing a friendly and learner-centered environment

4. English as a Second Language Instructor
Gngn Eikaiwa Philippines - Clark, Pampanga
June 2019 – February 2021

Job Description:

- Providing online English teaching services to Japanese students and other nationalities from different ages and levels.
- Assisting students within the scope of account
- Providing constructive feedback for students' improvement

5. English Teacher
Magalang Institute Corporation – Magalang, Pampanga
June 2018 – April 2018

Job Description:

- Teaching English subjects to both junior and senior high school students
- Preparing lesson plans, presentations, examinations, and other school works
- Managing classrooms and providing guidance to students
- Being in-charge of school programs and activities in school

Education

Pampanga State Agricultural University
San Agustin Magalang, Pampanga
Bachelor of Secondary Education major in English
Cum Laude, April 2018

Personal History

Birth Date

- July 10,1997
- Age, 26


Applicant's Signature