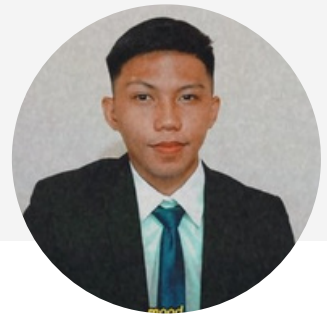


KARL ERVIN LUPAZ



- ☎ 09477053195
- ✉ lupazk2@gmail.com
- 📍 040 Purok Rosal, Caduang Tete, Macabebe Pampanga
- 📅 Birthdate: April 9, 1996
- 📅 Age: 28

SKILLS

- Problem-Solving
- Computer Literacy
- Strong Communication
- Microsoft Office (Excel, Word, PowerPoint)
- Ticketing System (Jira, ServiceNow)
- Salesforce CRM
- Photo & Video Editing (Adobe Photoshop, Adobe Illustrator, PremierePro, Canva, CapCut)
- Computer and Network Trouble shooting

EDUCATION

BS INFORMATION TECHNOLOGY

ACLC College of Apalit

2017-2021

Character Reference:

Jertrude Lois Lupaz - 09663828920

Lorenze Cortez locortezph@gmail.com

Carl Vangeo Datan - 09287690568

PROFILE

Graduated Bachelor of Science in Information Technology major in Web application Development. Enthusiastic in any job, eager to contribute to team success through hard work, attention to detail and excellent organization skills. Motivated to learn, grow and excel in any industry.

EXPERIENCE

OJT | QUEZON CITY HALL

Subdivision Administration Unit

JUNE - NOVEMBER 2018

- Assigned in compiling maps and data using different software used by SAU. Troubleshooting and assembling of system, software and hardware problems

ASSOCIATE SOFTWARE ENGINEER

Accenture Inc PH

FEBRUARY 22, 2021 - DECEMBER 31, 2021

- Assigned to work as a Salesforce Admin and Developer on 2 projects based on Australia and New Zealand.
- Help to Develop and Maintain Ecommerce Store using Salesforce CRM.
- Assigned as Client Support to answer and fix issues using JIRA and ServiceNow.

Short Term Rental Coordinator

PMI Eastlyme

December 2022 - December 2024

- Handle inquiries for potential guest through Different platforms like Airbnb, VRBO, Emails and Furnished finder
- Postings of Vacation Rentals through our Facebook Page and other Social Media Platforms
- Managing Inspection Schedules for upcoming guest weekly
- Coordinating all short-term bookings, guests, cleaners, maintenance coordination, and more

CERTIFICATES/TRAININGS

- Certificate of Participation Logo Design and Freelancing
- Interviews, Versant, SVAR & Berlitz: Effective BPO Job application course
- Technical Support & IT Help Desk Representative Essentials