# NIFELL JANE ADMILAO

Motivated and eager to learn digital market enthusiast with a foundational understanding of digital marketing concepts. Strong interest in improving my skills and strategies. I pay attention to details and communicates well.

### **SKILLS**

- Critical thinking
- Adaptability
- Time Management
- Customer Service Skills

#### **EDUCATION**

# GINGOOG CITY COMPREHENSIVE NATIONAL HIGH SCHOOL

Science, Technology, Engineering and Mathematics (2019-2020)

# CHRIST THE KING COLLEGE

Bachelor of Science in Social Work (2020-2021)

# **EXPERIENCE**

# **GOVERNMENT EMPLOYEE**

2021-2023

- Manages office works such as Excel, Google Calendar and Spreadsheet.
- •

# SOCIAL MEDIA MANAGER

2023-2024

- Assisted in designing the cafe's menu and developing its social media platforms.
- Developed and posted engaging contents through social media and reaching its target audience.

# CONTACT

admilaonifell@gmail.com 09455926645 Gingoog City, Misamis Oriental, Philippines