

PAULINE ROSE TABRA

Driven and adaptable college student, eager to apply academic knowledge in a practical work setting. Possessing a strong foundation in Microsoft Office, Google Suite applications, and mathematical operations developed through academic studies and extracurricular involvement. Known for a diligent work ethic and a collaborative mindset, honed through group projects and previous leadership roles. Seeking a part-time role to make a positive contribution, gain hands-on experience, and further refine skills essential to engineering and management.



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📍 Baguio City, Philippines

➤ EDUCATION

- **UNIVERSITY OF BAGUIO**
Bachelor of Science in Electronics Engineering
2019 - present
- **SAINT LOUIS UNIVERSITY**
Bachelor of Science in Electronics Engineering
2018 - 2019
- **UNIVERSITY OF BAGUIO SCIENCE SENIOR HIGH SCHOOL**
Science, Technology, Engineering, and Mathematics strand
2016-2018

➤ EXTRACURRICULAR ACTIVITIES

IECEP-CAR STUDENT CHAPTER

- *President*
2023
- *Secretary*
2022

UNIVERSITY OF BAGUIO SCHOOL OF ENGINEERING AND ARCHITECTURE - STUDENT ORGANIZATION

- *IECEP Representative*
A.Y. 2023 - 2024
- *Auditor*
A.Y. 2022 - 2023

IECEP-UNIVERSITY OF BAGUIO STUDENT CHAPTER

- *Vice President (External)*
A.Y. 2022 - 2023
- *Treasurer*
A.Y. 2020 - 2021
A.Y. 2021 - 2022

➤ SKILLS

COMPUTER SKILLS

- *Microsoft Office Suite (Word, Excel, PowerPoint)*
- *Google Suite (Docs, Forms, Sheets, Slides)*
- *Graphic Design*

MATHEMATICAL SKILLS

- *Basic and Advanced Mathematics*
- *Basic Statistics*

WRITTEN AND COMMUNICATION SKILLS

- *Report Writing*
- *Email Correspondence*

SOFT SKILLS

- *Problem-Solving*
- *Leadership*
- *Flexibility*
- *Organized*
- *Responsible*
- *Hardworking*