

PRINCESS JANE A. SEGOVIA

PROFESSIONAL SUMMARY

Successful English Education graduate who has experiences working in different industries such as education, marketing, and technology. Equipped with varied skill sets, this C1 English proficient user is a fast learner with great communication skills and high attention to detail. An independent professional who is always open to self-improvement and skill acquisition.

CONTACT

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WORK EXPERIENCES

AI/LLM Analyst

Innodata (June 2024 - Present)

Trained to accomplish multiple projects focused on improving Artificial Intelligence tools of clients. All responsibilities required strict attention to detail and adherence to established processes. Certification per tasks were obtained within short periods of time with minimal training, highlighting the adaptability needed for success.

Content Writer

Allied Insight (February 2023 - September 2026)

Independently conducted research based on given article titles and briefs. Wrote two to three 800-word articles daily. Outputs vary based on the industry, tone, and preferences of clients. Some examples of topics revolve around manufacturing, technology, staffing, marketing, healthcare, and contact centers. Comfortably used AI tools ranging from ChatGPT, Perplexity, and Claude AI to support daily workflows.

Teaching Assistant

Far Eastern University (August 2022 - May 2024)

Facilitated college classes based on pre-made lesson plans using detailed instructions and directions. Successfully led classroom activities and graded assessments of over 100 students per semester.

Tutorial Teacher

LevelUp Tutorial Center (December 2020 - August 2022)

Planned a curriculum and created visual presentations that were used by all tutors within the company. Taught children, teenagers, and adults lessons in reading, writing, and speaking the English language

ACADEMIC HISTORY

Philippine Normal University

Bachelor in English Education

June 2018 - August 2022

LICENSES AND CERTIFICATION

Licensed Professional Teacher

Passer, 2023

Asana Workflow Specialist Certificate

Issued September 2025

PROFESSIONAL REFERENCES

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I certify that the above statements are true and correct

PRINCESS JANE A. SEGOVIA

