



RAMON JACINTO ZERNA

SENIOR DATA SPECIALIST/QUALITY
ASSURANCE / TEAM LEADER

CONTACT



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Dumaguete City,
Negros Oriental

REFERENCE

- **SHIELA TEVES**
Operations Manager
Nova Techset Ltd. Philippines
09771982031
- **NELLY JANE CUERPO**
QA Analyst
GlobiQ BV Philippines
09364359410
- **MAY AMOR GAMBOA**
Administrative Lead &
Quality Control
Lemieux & Associates
0976 028 7161

PROFILE

As a Senior Data Specialist, I monitor documents that came to our database and make reports on tasks that we process.

EDUCATION

- ▶ 2010-2014
Bachelor Of Science in Business
Administration
NEGROS ORIENTAL STATE UNIVERSITY

WORK EXPERIENCE

GLOBIQ BV PHILIPPINES

- DATA VERIFIER 2014- 2015
- TEAM LEADER 2015- 2023
- QUALITY ASSURANCE 2017- 2023
- SENIOR DATA SPECIALIST 2019- 2023

SKILLS

- Product knowledge
- Active listening
- Industry expertise
- Communication skills
- Customer service skills
- Tech literacy
- Detail-oriented