

RAQUEL M. UNGOS



WORK EXPERIENCE

Customer Service Representative II

Global Payments Inc. (US Client)
June 2015 - March 2021

Customer Service / Technical Support

Teleperformance Philippines (AU & NZ Client)
September 2011 - June 2015

Purchasing/ Secretary

Fine Horse Lamination Inc. (PH Client)
September 2006 - June 2011

Encoder / Office Clerk

Master Corrugated Boardmakers, Inc. (PH Client)
December 2004 - June 2006

CORE SKILLS

Customer Service
Technical Support
Email Support
Excellent Communication Skills
Data Entry
Purchasing
Encoder
Google Drive
Google Docs
Google Sheets
Microsoft Excel
Salesforce
Quick3270 MAS
AS400
Workday
Pulse Secure
Avaya Softphone

CONTACT DETAILS

LinkedIn : Raquel Ungos
Skype : Raquel Ungos
Facebook : facebook.com/raquelmungos/
Instagram : raquelungos28
Email Address : raquelungos28@gmail.com
Mobile Number : +639282428814

CHARACTER REFERENCES

Justine Joy Lucban
Teacher
09178540888

Mark Fernan Latigay
Data Analyst
09064502287

Michael James Cristobal
Cross-Skill Specialist II
09273180369