

# RENE TRISTAN J. CAÑETE III

**Birthdate:** October 31, 1995

**Civil Status:** Single

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## Personal Background

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Seasoned, focused, and self-motivated professional, offering comprehensive experience in people management within the healthcare industry. Adept at identifying and capturing market opportunities to accelerate expansion, increase revenue, and improve profit contributions. Known for proactive involvement in meeting clients' requirements as well as in constructing and implementing strategic business operation plans. Armed with keen attention to detail and the ability to multitask in fast-paced environments. Equipped with strong work ethic, dependability, and utmost efficiency in providing superior client services. Extensive experience and knowledge on ICD and CPT codes. Articulate communicator; technically proficient with Microsoft Office Suite (Word and Excel).

## Work Background

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### PREVIOUS COMPANY:

#### **OPTUM GLOBAL ADVANTAGE, INC.** *(February 06, 2019 to Aug 30, 2023)*

- Earlier Positions Held *(in UnitedHealthcare Medicare Advantage LOB)*:
  - Customer Service Representative
  - Communications Trainer
  - Training Mentor
- Role: **Customer Service Team Lead**
  - (January 17, 2022 to August 30, 2023).
  - Coordinates, supervises and is accountable for the daily activities of business support, technical or production team or unit
  - Impact of work is most often at the team level
  - Coordinate and supervise daily/weekly/monthly activities of a team members
  - Set priorities for the team to ensure task completion and performance goals are met
  - Coordinate work activities with other supervisors, managers, departments, etc.
  - Identify and resolve operational problems using defined processes, expertise, and judgment
  - Provide coaching, feedback, and annual performance reviews as well as formal corrective action
  - Comply with the terms and conditions of the employment contract, company policies and procedures, and any-and-all directives.

### CURRENT COMPANY

#### **RICHJPRIME TRUCKING SERVICES (Family Business).** *(Aug 30, 2023 to Present)*

- Role: **Operations Manager**
  - Oversee daily trucking operations, including dispatching, route planning, and ensuring timely deliveries.
  - Ensure all container trucks are well-maintained, registered, and comply with regulations.
  - Manage drivers, helpers, and logistics staff, ensuring they follow schedules and safety protocols.
  - Communicate with clients, negotiate contracts, and ensure high service standards.
  - Monitor expenses, fuel consumption, and profitability while keeping track of invoices and payments.

- Ensure adherence to government transport and logistics regulations, including permits and licensing.
- Implement safety protocols, handle accident reports, and ensure insurance coverage for trucks and cargo.
- Identify new clients, expand services, and optimize trucking routes for efficiency.
- Handle hiring, training, and performance evaluations for staff.

**Educational Background**

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Tertiary Education  
**College of Rehabilitative Sciences, Cebu Doctors’ University**  
**Bachelor of Science in Physical Therapy**  
Batch 2018

Secondary Education  
**Sacred Heart School- Ateneo de Cebu**  
Batch 2012  
Consistent Honors  
Co-curricular Activities: Leaders’ Council Leadership Award, Eagle Scout Award

**Reference**

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