



## Personal Information

**FIRST NAME / SURNAME** Rhed O. Rosales  
**ADDRESS** 85 E. Santos St. Concepcion Uno Marikina City  
**TEL** 09171534904  
**EMAIL** rosales.rhed@gmail.com  
**DESIRED POSITION** Virtual Assistant

## Work Experience

**DATES** May 2019- Present  
**POSITION** Teacher I  
**EMPLOYER / ADDRESS** Deped-Marikina / Marikina City, NCR, Philippines  
**TYPE OF BUSINESS** Education

**DATES** June 2018-May 2019  
**POSITION** JHS Teacher  
**EMPLOYER / ADDRESS** Arellano University / Manila, Philippines  
**TYPE OF BUSINESS** Education

**DATES** May 2017- April 2018  
**POSITION** Teacher  
**EMPLOYER / ADDRESS** St. Scholastica's Academy Marikina / Marikina Heights,  
Marikina City, NCR, Philippines  
**TYPE OF BUSINESS** Education

## Education and Training

**DATES** 2021-Present  
**PRINCIPAL STUDIES** Master of Arts in Education with Specialization in Physical Education and Sports  
**INSTITUTION** Adamson University

**DATES** 2013-2017  
**PRINCIPAL STUDIES** Bachelor in Physical Education  
**INSTITUTION** Pamantasan ng Lungsod ng Marikina

## Skills and Competencies

**LANGUAGE(S) SPOKEN** Filipino, English

**SOCIAL SKILLS AND COMPETENCIES** I'm a team player, can communicate conversational in english

**COMPUTER SKILLS AND COMPETENCIES** I can create presentations, invitations, Edit photos using Canva, and I am proficient in using Ms office. I'm also a beginner in using adobe creation..