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| \\COMP-1-PC\Users\Public\img011.jpg**Zaira R. Pagcaliwangan**  **Sico, Lipa City**  **09352006861**  **pagcaliwanganzaira.13@gmail.com** |

**CAREER OBJECTIVE:**

**SKILLS AND ABILITIES:**

**EDUCATION**

**SEMINARS ATTENDED**

**“Bridging the Gap”**

Sen. Diokno Auditorium, De lasalle Lipa, Lipa City Batangas

September 22, 2019

**“First Nation Building Summit”**

Teresa Yuchengco Auditorium, Dela Salle University

November19, 2019

**WORK EXPERIENCE**

**November 2016-2018**

**Mcdonald’s Tambo- Crew Member**

**Achievement:**

Awarded “Crew of the month”

“Best of the Best” in Service

Regularly exceeded Sales Target

Promoted as Local Store Marketing

**August 2021- February 2022**

**Toyota Lipa Batangas**

Marketing Staff

**August 2022 up to present**

**ACDI Multipurpose Cooperative**

Admin Assistant

August 2022 up to present

To work in an environment where I can fully make use of my skills, efficiency and responsibility, facilitating development of the organization and establish a promising career.

* Adaptable and eager to learn
* Able to build good-working relationships
* Able to manage multiple tasks in pressured environment
* Willing to learn, explore and acquire new things
* Competent and takes initiative

**Tertiary Kolehiyo ng Lungsod ng Lipa**

Bachelor of Science in Business Administrion Marketing Management

Marawoy Lipa City

2020

**Secondary Fernando Airbase National Highschool**

Fernando Airbase Lipa City 2011

**Primary Sico Elementary School**

Sico Lipa City

2005

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| *I hereby certify that the above information are true and correct to the best of my knowledge and belief.* |

**ZAIRA PAGCALIWANGAN**

Applicant